



The Plainsong and Medieval Music Society

Minutes of the Annual General Meeting
held at the Faculty of Music, St Aldate's, Oxford
on Saturday, 6 May 2006 at 5.00 pm

Present

Tigger Burton, Lisa Colton, Helen Deeming, Paul Fugler, John Harper (chairman), Leofranc Holford-Strevens, David Mateer, Teruhiko Nasu, Owen Rees, Bruno Turner

In attendance

Anna Burson (administrator)

1. Apologies and welcome

Nicholas Bell, Margaraet Bent, Bonnie Blackburn, John Caldwell, Elizabeth Eva Leach, David Skinner, David Wulstan

The chairman welcomed all to the meeting, in particular Bruno Turner, one of the longest members of the Society, and Teruhiko Nasu, one of the furthest travelled from Tokyo.

2. Minutes of last meeting

The minutes from the last meeting on Friday 11 November 2005 were approved and signed.

Proposed: Leofranc Holford-Strevens, seconded: Owen Rees.

3. Matters arising not on the agenda

There were no matters arising.

4. Report and Accounts for the period 1 November 2001 to 31 October 2005

The report was approved by the meeting. Acceptance of the accounts was proposed by Helen Deeming, seconded by Bruno Turner, and confirmed by the meeting.

John Harper thanked Nicholas Bell, Joseph Dyer, and Elizabeth Leach for their work in relation to *Plainsong and Medieval Music*. David Mateer was again thanked for his efforts during his time as secretary of the Society.

5. Approval of new Constitution and Customary

John Harper reported that a draft of the new Constitution and Customary had been sent to Council members, and that further revisions had been made in light of their comments. Acceptance of the final version of the Constitution was proposed by Leofranc Holford-Strevens and seconded by Lisa Colton.

A copy of the Constitution was circulated and signed by all present at the meeting.

Approval of the Customary was then proposed by Bruno Turner and seconded by David Mateer.

John Harper thanked Leofranc Holford-Strevens warmly for his help with the preparation of these documents.

6. Election of interim Council and Officers

Five people have agreed to stand down from Council for this period: Ann Buckley, Ardis Butterfield, Leofranc Holford-Strevens, David Skinner and David Wulstan. John Harper formally thanked these members of the Council, expressing the hope that they will all remain actively involved with the Society.

The following were elected to serve until the next Annual General Meeting in 2007:

Continuing members of Council: Nicolas Bell, Margaret Bent, John Caldwell, Jane Flynn, John Harper, Elizabeth Leach, David Mateer, Mary O'Neil, Susan Rankin, Owen Rees.

New members of Council: Lisa Colton and Helen Deeming.

Officers of the Society: John Harper (chairman), John Caldwell (vice-chairman), David Mateer.

Proposed: Leofranc Holford-Strevens, seconded: Paul Fugler.

7. Authorisation of bank mandate

The meeting authorised the following to act as signatories to cheques and other outgoing banking transactions/transfers. For each cheque or outgoing transaction or transfer, any two of the following four persons:

- John Harper (Council)
- John Caldwell (Council)
- David Mateer (Council)
- Anna Burson (Administrator)

Proposed: Helen Deeming, seconded: Leofranc Holford-Strevens.

8. Appointment of honorary auditor and legal advisor

The appointments of Julia Harrison Place as honorary auditor, and Barry Williams as legal adviser were approved by the meeting.

Proposed: Leofranc Holford-Strevens, seconded: Teruhiko Nasu

9. Any other business

(a) Subscriptions

It was agreed to empower the Council to review the levels of subscriptions in the light of the costs of the journal and other costs, and to raise the subscription levels by a sum (including the journal) not exceeding five pounds in any category.

(b) Change of administrative address

It was noted that, from 25 May 2006, the new PMMS address will be:

The Plainsong and Medieval Music Society
RSCM Administrative Centre
19 The Close
Salisbury SP1 2EB

Telephone 01722 424848

Facsimile 01722 424849

E-mail admin@plainsong.org.uk Website www.plainsong.org.uk

(c) Helen Deeming proposed that surplus publications owned by the Society should be sold at the Medieval & Renaissance Music Conference in July 2006.

10. Date of next meeting

(a) It was proposed the next AGM should be held on Saturday, 28 April 2007, together with a day conference (place to be confirmed, but a provisional booking has been made in the Faculty of Music, Oxford)

(b) It was agreed in principle that there should be a special meeting of PMMS to confirm these minutes before the next AGM, perhaps at the Medieval & Renaissance Music Conference.